

Intern: Human Resources

Societe Generale

Internship period: 1-3 month full time internship

Responsibilities:

- Arrange and organise Diversity & Inclusion event
- Conduct research on HR topics
- Assist in HR related policy review
- Assist in compiling report and HR newsletter
- Participate in ad hoc projects

Requirements:

- Currently studying towards a Bachelors or Master's degree
- Committed to Diversity & Inclusion related subjects
- Knowledgeable in PowerPoint and Excel is preferred
- Able to communicate with others effectively