



Dear Students,

Interested in contributing to the success of first year experience for new students in August? The Centre of Development and Resources for Students (CEDARS) is currently looking for a group of motivated student hosts who have strong interest in co-working with us in “CEDARS Peer Connect and High Table”, our flagship programme for first-year undergraduate students entering HKU, to be held in late August 2024.

We invite applications for the following posts:

Post A: Master of Ceremonies (MC)

Responsibilities

To be the official host for the “CEDARS Peer Connect and High Table” and facilitate the smooth running of the event rundown of (a) Goal Setting or (b) High Table Dinner.

Requirements

HKU current students or fresh graduates with excellent command of spoken and written English and Chinese, confident, presentable, organised, detail-minded, with good communication skills and engagement skills by eliciting students’ active participation in the events.

Selected candidates may be assigned to take up the MC role of different events for “CEDARS Peer Connect and High Table”.

Engagement Period

24 August (Saturday) and/or 25 August (Sunday) 2024 for events; pre-event preparation such as rehearsals in mid/late August.

Benefits

Training will be provided. You will also be entitled for points of [CEDARS Reward Scheme for Students](#).

Post B: Event Assistant

Responsibilities

To provide on-site logistics support, such as venue set-up, registration and crowd control.

Requirements

HKU current students or fresh graduates with good command of spoken and written English, self-motivated and with good communication and interpersonal skills.

Selected candidates will be assigned to work in different events for “CEDARS Peer Connect and High Table”.

Engagement Period

24 August (Saturday) and/or 25 August (Sunday) 2024 for events; briefing session(s) for selected student hosts in mid/late August and/or on the event dates.

Benefits

You will be entitled for an honorarium and points of [CEDARS Reward Scheme for Students](#).

Post C: Social Media Content Specialist

Responsibilities

To write captions and publish stories and posts for “CEDARS Peer Connect and High Table” on CEDARS Facebook and Instagram.

Requirements

HKU current students or fresh graduates with good command of spoken and written English, creative, self-motivated, detail-minded and with good communication and writing skills.

Engagement Period

24 August (Saturday) and/or 25 August (Sunday) 2024 for events; briefing session(s) for selected student hosts in late August and/or on the event dates.

Benefits

You will be entitled for an honorarium and points of [CEDARS Reward Scheme for Students](#).

Application

Interested students are welcome to apply for more than one post by submitting [online application](#) by **10 July 2024 (Wednesday)**. Shortlisted candidates may be invited for an interview in July or August. Candidates who are not contacted within 5 weeks after the deadline may consider their application unsuccessful.

For enquiries, please contact us at student-hosts@cedars.hku.hk. We look forward to having your participation!

Best regards,

Centre of Development and Resources for Students