



Dear Students,

Outstanding Service Awards - Call for Application

You are cordially invited to apply for the Outstanding Service Awards for Tertiary Students 2014/2015.

This year, the Hong Kong Student Services Association (HKSSA) and the Hong Kong Outstanding Tertiary Students' Services Association (HKOTSSA) continue to co-organize the selection of the Outstanding Service Awards to students enrolled in full-time University Grants Committee (UGC)-funded sub-degrees, undergraduate or postgraduate programmes at the local universities. The award was introduced in 1991 to recognize tertiary students with outstanding leadership and significant contribution to the community.

Selection criteria:

- Proven record of leadership experiences and organizational skills;
- Outstanding contribution to fellow students, schools/institutions and/or the community;
- Active participation in extra-curricular activities;
- Satisfactory results in public examinations and current academic studies.

Application deadline: February 11, 2015.

Shortlisted students will be invited to sit for an interview which will be held on March 22, 2015. Successful candidates will be awarded a certificate and scholarship. In addition, HKOTSSA also provides you a great opportunity to meet like-minded passionate friends from different universities and previous awardees. Apart from Orientation Programme, each successful candidate will be paired up with an experienced mentor with similar service background in the field.

To apply, please complete the attached application form and return it to the unit responsible by 11 February 2015 (Wednesday). For more details, please visit <http://www.hkotssa.org.hk/>. For enquires, please feel free to contact us by email to award@hkotssa.org.hk.

Outstanding Service Awards Committee

The Hong Kong Outstanding Tertiary Students' Services Association

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Outstanding Service Awards for Tertiary Students 2014/2015

Guidelines for Applicants

1. Background

The Outstanding Service Awards for Tertiary Students (Award) were introduced in 1991 to recognize tertiary students with outstanding leadership and significant contribution to the community. The award selection is co-organized by the Hong Kong Student Services Association (HKSSA) and the Hong Kong Outstanding Tertiary Students' Services Association (HKOTSSA). Around 20 students are selected each year.

2. Eligibility

2.1 All students enrolled in full-time University Grants Committee (UGC)–funded sub-degrees, undergraduate or postgraduate programmes from the following institutions may apply:

- City University of Hong Kong (CityU);
- Hong Kong Baptist University (HKBU);
- Lingnan University (LU);
- The Chinese University of Hong Kong (CUHK);
- The Hong Kong Institute of Education (HKIEd);
- The Hong Kong Polytechnic University (PolyU);
- The Hong Kong University of Science and Technology (HKUST); and
- The University of Hong Kong (HKU).

2.2 All students from Hong Kong Shue Yan University (HKSYU) are also eligible for the Award.

2.3 **Previous awardees and incoming exchange students are not eligible for the Award.**

2.4 Selection criteria:

- Proven record of leadership experiences and organizational skills;
- Outstanding contribution to fellow students, schools/institutions and/or the community;
- Active participation in extra-curricular activities;
- Satisfactory results in public examinations and current academic studies.



3. Application

- 3.1 Completed [application forms](#) must be submitted to the corresponding institutions by **11 February 2015 (Wednesday)**.
- 3.2 Applicants should complete all relevant sections in the form and follow the required format strictly. Any alternation of the application form may lead to disqualification of the application.
- 3.3 Incomplete application form, inaccurate or false statements may also result in disqualification.

4. Interview

Short-listed applicants will be invited to attend a group interview on **22 March 2015 (Sunday)**. Short-listed applicants will be notified two weeks before the interview. Applicants who do not receive an invitation to the interview may consider their application unsuccessful.

5. Orientation Programme

A two-day orientation programme will be scheduled for the selected candidates. The programme will be tentatively scheduled on 30 May 2015(Saturday) and 6 June 2015(Saturday). Selected candidates will have the chance to meet and build friendships with our previous awardees. The details will be announced after the interview.

6. Engagement in Community Service

- 6.1 All selected candidates are required to participate in one of the HKOTSSA's existing community services between June and August 2015.
- 6.2 Selected candidates who will not be in Hong Kong or will have internships or other work commitments between June and August 2015 should discuss with the executive committee of HKOTSSA for alternative arrangements.
- 6.3 The details will be announced after the interview.

7. Awards Presentation Ceremony & Dinner

Upon satisfactory completion of Engagement in Community Service, selected candidates will receive the Award at the Award Presentation Ceremony & Dinner in September 2015. Selected candidates may not be awarded if they fail to join/complete the Engagement in Community Service.



Hong Kong Student Services Association



Hong Kong Outstanding Tertiary Students' Services Association

8. Membership of Hong Kong Outstanding Tertiary Students' Services Association (HKOTSSA)

All awardees will be invited to join the HKOTSSA founded by past recipients of the Award. They will be given opportunities to meet alumni and advisors with rich experiences in community services.

9. Schedule

Application deadline	11 February 2015 (Wednesday)
Notification on the Interview	2 – 9 March 2015
Interview	22 March 2015 (Sunday)
Release of Result	10 April 2015 (Friday)
Orientation Programme	30 May 2015 (Saturday) and 6 June 2015 (Saturday)
Engagement in Community Service	June – August 2015
Award Presentation & Dinner	September 2015 (tentative)

10. Enquiries

Applicants may contact HKOTSSA at award@hkotssa.org.hk if they have any enquiries. HKOTSSA will reply in three working days. Thank you.

January 2015

Hong Kong Outstanding Tertiary Students' Services Association